



# Emerald North State School

Campbell Street, PO Box 706, Emerald, Qld, 4720

Phone: (07) 4988 2333 Fax: (07) 4982 2999

E: [admin@emernortss.eq.edu.au](mailto:admin@emernortss.eq.edu.au) W: [www.emernortss.eq.edu.au](http://www.emernortss.eq.edu.au)

## Notice of Intended Departure Information:

Date of Notification: .....

Class Teacher/s Notified: YES / NO By Whom: ..... ie Parent/Admin Staff

### Student/s Detail:

Full Name	Year Level – Class	D.O.B

Reason for Departure: .....

Date of Intended Departure: .....

Date Commencing New School: .....

**New School Details:** School Name: .....

Address: .....

Phone No#: .....

**Forwarding Address Detail:** .....

Phone No#: .....

Email: .....

Further Information: .....

Parent/Guardian Signature: ..... Date: .....

**We are sorry that your time at our school is over. Please take the time to provide us with your feedback on your time spent with us. Through completing the attached form, we can understand what we are doing well and any areas we can improve on to meet our families' needs. We wish you all the best for the future.**

### Office Use Only

<input type="checkbox"/> Library books returned?	<input type="checkbox"/> Outstanding payments?	<input type="checkbox"/> Student materials/books collected
<input type="checkbox"/> Student profile information collected	<input type="checkbox"/> <i>Exemption from Schooling</i> form completed if moving interstate or to private school	
<input type="checkbox"/> Intended Departure entered on One School	<input type="checkbox"/> New School Confirmation Received	<input type="checkbox"/> Actual Departure entered on One School
<input type="checkbox"/> Admin Weekly Update	<input type="checkbox"/> Admin Email to Teacher & Leadership Team	<input type="checkbox"/> Exit Survey Provided



# Emerald North State School

Campbell Street, PO Box 706, Emerald, Qld, 4720

Phone: (07) 4988 2333 Fax: (07) 4982 2999

E: [admin@emernortss.eq.edu.au](mailto:admin@emernortss.eq.edu.au) W: [www.emernortss.eq.edu.au](http://www.emernortss.eq.edu.au)

## Emerald North State School Exit Survey

1. **Detail the positive aspects/experiences for you as a parent/guardian and from your child/children's perspective while a member of Emerald North State School:**
  - .....
  - .....
  - .....
  
2. **Detail the areas as a parent/guardian that you feel require improvement:**
  - .....
  - .....
  - .....
  
3. **How clear was the strategic direction of the School?**

.....  
.....  
.....  
.....
  
4. **Were you happy with the level of communication between home and school (eg newsletter, facebook, website, parent interviews, SMS alerts)? Please also detail any suggestions on how this area can be improved?**

.....  
.....  
.....  
.....
  
5. **Did you feel welcome to participate in our social, information and fundraising events?**

.....  
.....  
.....
  
6. **Any other comments?**

.....  
.....  
.....